Background

The New York State Office of Mental Health (OMH) and its partners have been conducting follow up on the 2018 System of Care (SOC) Summit recommendations identified by statewide participants. One request was for the state to support continued implementation and maintenance of SOC efforts statewide. Toward that end, the NYS SOC Pilot has engaged Policy Research Associates to design a curriculum to be used in local SOC planning efforts.

Request

In order to replicate the training throughout the state, the NYS OMH requests assistance from its interagency partners. The agency seeks up to 60 seasoned trainers/facilitators to facilitate day-long action planning events for local SOC teams. SOCs are coordinated networks of community-based services and supports for children and youth (and their families) who are experiencing challenges. Once a pool of trainers/facilitators is formed, OMH will invite SOCs across NYS to request facilitation of an 8-hour local action planning day that will enable them to assess the current state of their SOC including its infrastructure, service successes and gaps, opportunities for increased collaboration and data-driven improvement, and follow-up action steps. The selected trainers/facilitators will work in collaboration with the NYS SOC Project Director. All requests for local SOC team planning sessions will be managed by the Project Director and she will connect the local SOC to the appropriate trainer/facilitator from the closest geographic area, starting in early 2020.

Potential Facilitators

Facilitators may come from, but are not limited to, the following entities or roles: State agencies, State agency regional/field offices, County SPOA Coordinators, Regional Interagency Technical Assistance Team (RiTAT) members, Regional Youth Justice Teams, Youth Justice Institute, Families Together/Youth Power, County agencies, advocacy organizations, and/or planning organizations. In short, it would be anticipated that facilitating a planning process in a local community would not be a departure from an individual’s typical work scope.

Nominee:

Nominee Name: Insert Name
Title: Insert Title
Agency/Organization: Insert Agency/Organization
County/Region: Insert County/Region
Supervisor Name: Insert Name

Required Facilitator Skills:

Extensive knowledge of and experience working with a range of children’s services stakeholders including systems professionals, community providers, youth, and families; specific knowledge of the Systems of Care Framework is preferred;

Describe the nominee’s relevant knowledge and experience here
Excellent time management skills and ability to work productively with the Project Director and county partners to ensure timely completion of a pre-action planning data collection assignment, partner identification and invitation dissemination, and scheduling;

Describe the nominee’s time management and coordination experience here

Ability to engage a range of stakeholders including youth and families, as well as stakeholders with varying levels of knowledge about Systems of Care;

Describe the nominee’s multi-stakeholder engagement experience here

Ability to maintain fidelity to the curriculum and schedule, and to managing the local SOC conversations to maintain forward progress throughout the action planning day.

Describe the nominee’s curriculum fidelity and discussion management experience here

**Required Facilitator Capacities:**

The capacity to attend a mandatory 2-day facilitators training in Albany, November 20-21, 2019 or in Rochester, April (6-7 or 7-8, 2020 - hotel and per diem may be requested, if needed);

Please indicate your preference for November or March: November ☐ April ☐

The capacity to accept 1-2 facilitation assignments and lead a SOC in an 8-hour local planning session of up to 25 participants;

Will the nominee have the capacity to do this? Yes ☐ No ☐

The capacity to work with local SOC stakeholders to ensure the timely completion of a data collection assignment, and work with a local lead contact to assist with partner identification, and scheduling.

Will the nominee have the capacity to do this? Yes ☐ No ☐

The capacity to submit a brief follow-up report summary to OMH in a timely manner, and participate in a follow-up call with OMH, if requested;

Will the nominee have the capacity to do this? Yes ☐ No ☐

The capacity to provide some follow-up support to the local SOC as requested by the county team and/or OMH.

Will the nominee have the capacity to do this? Yes ☐ No ☐

**Facilitation Selection and Training Timeline:**

Nominations for facilitator candidates using the attached application are due to Angela Keller (angela.keller@omh.ny.gov) by October 4, 2019.

Nominee Signature:                      Supervisor Signature:

Date:                           Date: